Getting Ready for the Interview

- Have your clothes laundered, cleaned and pressed
- Get a haircut
- Shine your shoes
- Have a black portfolio or briefcase
- Have a nice pen that writes & doesn’t leak
- Wear a nice watch
Men

- Solid color, conservative suit (black is for funerals)
- White long sleeve shirt
- Conservative silk tie
- Dark Socks
- Professional, lace-up shoes
- Very limited jewelry (or none at all)
- Neat, professional haircut
- Neatly trimmed nails
- Shave
- No aftershave, cologne or fragranced deodorant
Women

- Solid color, conservative suit (black is for funerals)
- Coordinated blouse
- Moderate, closed-toe shoes
- Limited Jewelry
- Neat, professional hairstyle
- Tan or light hosiery
- Sparse make-up
- No perfume
- Manicured nails
Important Tips

- Never smoke before the interview
- Never drink before the interview
- Leave the cell phone in the car
- Never be late
- Never chew gum or have candy in your mouth
- Brush your teeth and use mouthwash
Other Tips

- Cover up tattoos
- Remove body jewelry
- Make sure your clothes still fit properly
- Navy or gray suits (and beige for women) of natural fabrics
- No loud or flashy colors
- No pet hair on your clothes
First day on the job – now what?

- Dress better for the first day
- Observe others dress style to determine what is appropriate
- Business casual is khakis and a button down or polo shirt
- Cover up tattoos and body jewelry until you know if they are acceptable
- NEVER be the trendsetter – it can get you fired
  - NEVER wear skirts too short
  - NEVER wear pants too low
  - NEVER show your mid-section
  - NEVER wear low-cut tops
“Clothes make the man. Naked people have little or no influence in society”

-Mark Twain